

Minutes of February 2016
White Settlement Library Board

Board Members Present

William Morris
Verda Norman
Kathy Nichols
Lillian Blackburn
Pat Melton

City Staff Present

Teresa McBrayer, Library Manager

Board Members Absent

Catalina Gallegos

The meeting was called to order at 6:01 p.m. by Chairman Norman. After roll call, it was determined that a quorum was present.

Ms. Blackburn made the motion to approve the minutes of the January 14, 2016 Board meeting as written. Mr. Morris seconded the motion, which received unanimous approval.

Ms. McBrayer reported that circulation has increased in both October and November, while patron visits have decreased. The in-house circulation has also increased. Ms. McBrayer explained that in-house circulation is materials that are used in the library. The computer software has a special function that counts those materials. The number of new library cards issued is increasing. Ms. McBrayer stated that the number of materials repaired also increased. Long-time volunteers make the repairs to the damaged materials. The number of patrons utilizing the Computer Center has increased as well. The number of new materials accessioned has decreased due to the budget cuts.

The volunteers continued holding Knitty Gritty, knitting and crochet classes for patrons of all ages. The Book Club discussed *Fountainhead* by Ayn Rand in October and in November, they discussed *The Tower, the Zoo, and the Tortoise* by Julia Stewart. The Eager Reader Program began with volunteers and the library staff working with children reading below grade level. The library hosted a Halloween celebration including story time, activities, and an edible craft. A special Thanksgiving story time was held in November. The library served as a polling location for Tarrant County Elections. A birthday party was held for Browser that included activities and cake. The library also served as a donation location for the Fill the Dish pet food drive, benefiting the Don't Forget to Feed Me pet food bank. The library continued holding computer classes in both English and Spanish. Teen Read Week activities included games and crafts. The Storybook Pumpkin Contest was held for children, teens, and adults. International Game Day was held in November. The Friends of the White Settlement Public Library hosted two jewelry-making workshops for adults and teens. GED classes are held on Monday and Thursday evenings from 5:00 pm until 8:00 pm. Library staff began making preparations for the annual inventory.

Ms. Blackburn stated that moving the Board Meeting location would be an imposition for the members, as having the meeting in the library is convenient to the library staff; that are the source of our information. She also stated that it is customary for libraries around the metroplex to meet in their own library. Mr. Morris stated that having the meeting in the library is a good opportunity for the Board to assess the activities that occur in the library. Ms. Melton stated that the library is open anyway and no additional cost would be incurred if the meeting location remained at the library, moving the meeting location is unnecessary. Ms. Nichols stated that the other City Boards do not have their own building or their own conference room and that the Board needs to meet in the library. Ms. Blackburn made the motion to continue holding Library Board Meetings in the library. Ms. Nichols seconded the motion, which received unanimous approval.

There were no citizen presentations. The meeting was adjourned 6:33 p.m.